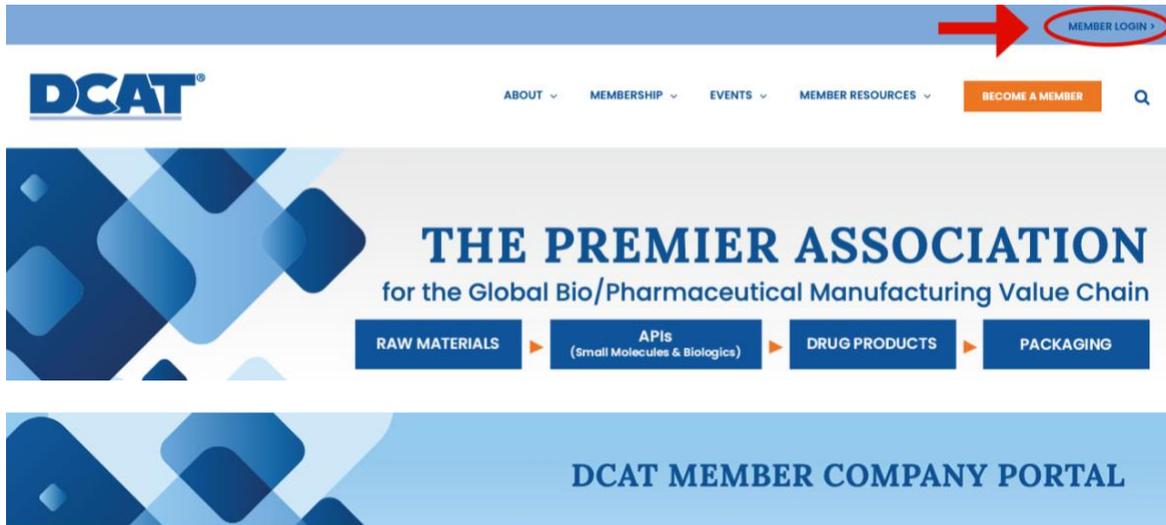


Navigating the DCAT Membership Renewal Application

Accessing the Application

Step 1: Log in to the DCAT Member Portal by [clicking here](#), or visit dcat.org and click **MEMBER LOGIN** at the top of the page then click the **LOGIN** button.



Welcome to the DCAT Member Company Portal!

This portal allows DCAT Member Company Representatives to manage their personal information, view other member company contacts, and manage their registrations and invoices.

To get started, click the **LOGIN** button below. If you are a first-time user, click new user on the next page to create your profile. Please note, you must use your Member Company email address to be recognized as a DCAT member.



Step 2: Log into the Portal by entering your username and password. If you do not have a login yet, you can create one by clicking **[New User]** under the blue **[Login]** button.

A screenshot of the DCAT Member Portal login form. The form is titled "DCAT MEMBER PORTAL" and contains two input fields: "Work Email" and "Password". Below the input fields is a blue "Login" button. At the bottom of the form, there are links for "Forgot password?" and "New Users". A red note states "Please note this system works best in Google Chrome." Below the note, there are links for "Recently switched companies? Notify Us" and "Having trouble logging in? Click Here".

[When you successfully log in to the Portal, you will see the following display. If you are experiencing difficulty logging in, please email dcatmembership@dcat.org or support@dcat.org.]

The screenshot shows the 'My Info' page of the DCAT Member Portal. At the top, there is a navigation bar with the DCAT logo and links for 'DCAT After The Show', 'Value Chain Insights', 'Member Companies', 'Member Contact Directory', and 'DCAT Mobile App'. Below the navigation bar, the page title is 'My Info'. On the left side, there is a user profile section with a circular icon and the name 'DCAT Tester'. Below the profile icon is a list of navigation options: 'My Info' (highlighted in blue), 'Membership Dues Renewal', 'My Invoices', 'Saved Payment Methods', 'Company Invoices', 'Manage Company Information', 'Manage Company Contacts', and 'Changing Companies? Notify DCAT'. The main content area is titled 'Profile Information' and contains the following details: First Name: DCAT, Last Name: Tester, Title: Chief Financial Officer, Contact Email: dcattester@mailinator.com, Mailing Street: 4000 Tampa Road, Suite 15, Mailing City: Oldsmar, Mailing Country: US, Mailing State/Province: FL, Mailing Zip/Postal Code: 34677, Business Phone, Mobile Phone, and Manage Tables. A 'Change' link is visible next to the First Name field. Below the profile information, there is a text block: 'To help us ensure you are receiving the latest information on DCAT programs, events and member benefits, we kindly ask that you please keep your information up to date for our records. To make edits to your profile below, click "Change" on the right side of the page. If you need to make a change to your email address or employment information, please contact DCAT's Director of Member Services Lauryn Kuna at lkuna@dcat.org.'

Step 3: Click **Membership Dues Renewal** on the left navigation.

The screenshot shows the 'Membership Dues Renewal' page of the DCAT Member Portal. At the top, there is a navigation bar with the DCAT logo and links for 'DCAT After The Show', 'Value Chain Insights', 'Member Companies', 'Member Contact Directory', and 'DCAT Mobile App'. Below the navigation bar, the page title is 'Membership Dues Renewal'. On the left side, there is a user profile section with a circular icon and the name 'DCAT Tester'. Below the profile icon is a list of navigation options: 'My Info', 'Membership Dues Renewal' (highlighted in blue), 'My Invoices', 'Saved Payment Methods', 'Company Invoices', 'Manage Company Information', 'Manage Company Contacts', and 'Changing Companies? Notify DCAT'. The main content area is titled 'Membership Application' and contains the following details: '0 Items' and a table with columns: Type, Status, Last Updated Date, and Created By. Below the table, there is a text block: 'No items to display.'. Below the table, there is a section titled 'Active Term to Renew' with the text 'Showing 1 of 1 item'. Below this section, there is a table with columns: Membership Type, Term Start Date, and Term End Date. The table contains one row: Annual Corporate Membership, Nov 1, 2022, Oct 31, 2023. Below the table, there is a 'Renew' button.

Step 4: Under the “**Active Term to Renew**,” select the radio button next to Annual Corporate Membership and click **Renew**.

Active Term to Renew

Showing 1 of 1 item · 1 item selected

Membership Type	Term Start Date	Term End Date
<input checked="" type="radio"/> Annual Corporate Membership	Nov 1, 2022	Oct 31, 2023

[Renew](#)

Suppose a renewal or new application has been started. In that case, it will appear in the upper section titled “**Membership Application**.” To continue working on the started renewal/new application, position the cursor on the word **Renewal** under the Type column and click on it.

Membership Application

Showing 1 of 1 item

Type	Status	Last Updated Date	Created By
Renewal	Draft	Sun, Sep 03, 23, 02:18:15 PM	DCAT Tester

DCAT Membership Renewal Application

The application is divided into 3 Sections:

- Section I: Company Information
- Section II: Company Email Domains
- Section III: Company Contacts

Section I: Company Information

Question 1: Company Name: The Company Name is prefilled from the information DCAT has or the DCAT Pre-Qualification form submitted and approved.

Please answer the question: **Has the company's name changed in the last year?** By selecting **Yes** or **No** from the Drop-down list.

If **Yes** is selected, a box will appear to enter the **company's new name** – Any change to the company name will be reviewed and approved by DCAT Staff. Upon approval, you will receive an email confirmation that the new company name has been accepted, directing you to log in to the DCAT Member Portal to access the Membership Dues Invoice. If additional information is required, you will receive an email from the DCAT Membership Team.

SECTION I: COMPANY INFORMATION

1. **Company Name:** Refers to the Registered Corporate Member. Only the name, logo and brand of the Registered Corporate Member will be used for promotion within the DCAT community.

Test & Co. Associates

Has the company's name changed in the last year?

Yes

New Company Name

Question 2: Number of Global Employees: The Number of Global Employees is prefilled from the information DCAT has or the DCAT Pre-Qualification form submitted and approved.

Please answer the question: **Has the number changed in the last year?** By selecting **Yes** or **No** from the Drop-down list.

If **Yes** is selected, a box will appear to enter the **New Number of Global Employees** – DCAT Staff will review and approve any changes to the number of Global Employees. Upon approval, you will receive an email confirmation that the number has been accepted, directing you to log in to the DCAT Member Portal to access the Membership Dues Invoice. If additional information is required, an email will be sent from the DCAT Membership Team.

2. **Number of Global Employees:** Refers to the number of Registered Corporate Member full-time employees.

8,000

Membership Dues for DCAT's Fiscal Year 2024 (Nov. 1, 2023, through Oct. 31, 2024)

<499 global employees = \$3,300.00 USD

>500 global employees = \$6,600.00 USD

Has this number changed in the last year?

Yes

New Number of Global Employees

Question 3: Which of the following best describes your organization indicated above?

Select the answer that best describes the organization; if **Division of a company** or **Wholly owned subsidiary** is selected, a box will display to enter the parent company's name.

3. Which of the following best describes your organization indicated above.

Standalone company involved in the Bio/Pharmaceutical Industry ⓘ

Division of a company ⓘ

If yes - what is the name of the parent company

Question 4: What is your company's ownership status? Select either **Publicly traded** or **Privately owned**.

4. What is your company's ownership status?

Publicly traded company

Privately Owned Company

Question 5: For US Companies Only, does your company have Minority Business Enterprise Certification from the National Minority Supplier Council (NMSDC)? (Optional)

Using the dropdown menu, select **Yes** or **No**.

If **Yes** is selected, you will have the ability to upload the certificate (*Upload is optional*)

5. For US Companies Only, does your company have Minority Business Enterprise Certification from the National Minority Supplier Council (NMSDC)? (optional)

Yes

Please upload the certificate.

Or drop files

Question 6: Company Address:

Primary: This information is prefilled from the information DCAT has on file; please enter any updates or corrections.

Billing: From the dropdown menu, please select if the Billing address is the same as the primary address by selecting **Yes** or **No**.

If **No** is selected, please enter the billing address.

6. Company Address:

Primary

Street
3801 Tampa Road

City/Town
Oldsmar

State/Province/Region
FL

Country
United States

Zip/Postal Code
34677

Billing

Same as Primary Address
No

Street

City/Town

State/Province/Region

Country

Zip/Postal Code

Company Global Headquarters: Enter the Country of the Company's Global Headquarters.

Company Global Headquarters
Country
United States

Question 7: TIN/VAT (optional) Enter the **Company's TIN** (Tax Identification Number) or **VAT** (Value-Added Tax) number in the appropriate field and indicate if the number must be printed on Invoices.

7. TIN/VAT (optional)

TIN Number

Is TIN number required on invoices?

VAT Number

Is VAT number required on invoices?

Question 8: Company Telephone Number: The Company Telephone Number is prefilled from the information DCAT has on file; please enter any updates or corrections.

8. Company Telephone Number:

111-222-3333

Question 9: Company Website URL: *For the Registered Corporate Members Website* The Company Website URL is prefilled from the information DCAT has on file; please enter any updates or corrections.

9. Company Website URL:

Testcoassociatesd.com

Question 10: Select the Member Category that best describes your company's PRIMARY Business Activities; select up to a maximum of four categories to describe your company's PRIMARY Business Activities. You may select from 1 – 4 categories that best describe your company's Primary Business Activities; other member companies can use these categories to search the DCAT Member Directory.
<https://dcat.org/business-categories/>

10. Select the Member Category that best describes your company's PRIMARY Business Activities; select up to a maximum of four categories to describe your company's PRIMARY Business Activities.

Member Categories ⓘ

- Innovator Drug Company
- Generic-Drug and/or Biosimilar Company
- Over-the-Counter (OTC)/Consumer Healthcare Company
- CDMO/CMO: Small-molecule APIs/GMP Intermediates & Custom Synthesis
- CDMOs/CMOs: Biologics
- CDMOs/CMOs: Formulation Development/Drug Delivery/Drug-Product Manufacturing
- Contract Packagers
- Suppliers: Catalog APIs/Non-GMP Intermediates
- Suppliers: Research Chemicals, Catalog Chemicals, Buffers, Reagents, Catalysts & Solvents
- Suppliers: Bioprocessing Aids (Upstream & Downstream)
- Suppliers: Excipients
- Suppliers: Packaging Materials and Components
- Distributor, Manufacturing Representative, Agent
- Support Technologies/Services Provider
- Consultant
- Industry Publications

Question 11: Company Description: (up to 100 words) The Company Description is prefilled from the description previously supplied to DCAT. Please make any updates or corrections to the description in this field.

11. Company Description (up to 100 words) – For use on DCAT's website and portal.
Describe in 100 words or less the Registered Corporate Member's Business for display on DCAT's website and the Membership Portal.

We are a Consulting firm specialized in process engineering for the Pharmaceutical Manufacturing industry.

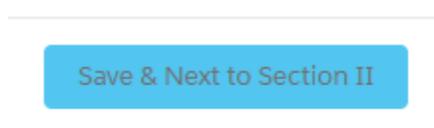
Question 12: Company Logo: (optional) Please upload a .jpeg or .png file of your company's Logo for use on the DCAT Member Portal and DCAT.org, if applicable.

12. Company Logo– Upload for use on DCAT's website and portal. (optional)

Please Upload a .JPG or a .PNG file

Or drop files

You may click **Save & Next to Section II** on the application's bottom right corner of SECTION I at any time to navigate to Section II and Section III.



Section II: COMPANY EMAIL DOMAINS Email Domains that DCAT already has on file for your company have been prefiled on this screen for you. Use the drop-down menu to:

- Create a new domain
- Delete a domain
- No Changes Necessary

After making a selection, you must click **[Next]**.

SECTION II: COMPANY EMAIL DOMAINS
Below is a list of the active email domain(s) registered with your company. The accuracy of this information is critical as we use email domain matching for Member Company employees to gain access to event registration and exclusive member content in our community portal.

Please take a moment to review the domain(s) then make any necessary changes by selecting an option in the drop down menu then selecting "Next."

* I would like to...

Create a new domain

Active Email Domains
Showing 1 of 1 item

Domain

testcoassoc.com

Previous Next

Create a new domain.

Only company employees with these email domains will have access to DCAT membership benefits.

When entering a new domain, only enter the domain name. Do not enter the "www." or an "@" symbol.

Example: you will only enter the red text of the following address: yourname@domainname.com

* New Domain Value

testdomain.com

Previous Create and Return to Domains Menu

Please review the example for the proper way to enter the domain; once completed, click **[Create and return to the Domains Menu]** to continue.

Delete a domain that is no longer valid for the Registered Corporate Member – select the radio button to the left of the domain to be deleted and then click **[Delete and Return to Domains Menu]**

DCAT Membership Application

Domain Roster
Showing 1 of 1 item - 1 item selected

Domain

testcoassoc.com

Previous Delete and Return to Domains Menu

If no changes or no further action is required relating to the Company Email Domain, you must: Select **No Changes Necessary** from the drop-down menu and click **[Next]** on the bottom right corner to move to Section III.

* I would like to...

No Changes Necessary

Active Email Domains

Showing 1 of 1 item

Domain

testcoassoc.com

Previous Next

Section III: COMPANY CONTACTS

In this section, you must **assign/unassign** Company Contacts to specific responsibilities related to your company's DCAT membership and activities and add other company employees who would like access to the DCAT member benefits and activities.

A detailed description of the eight roles under the Company Contacts can be found at <https://dcat.org/wp-content/uploads/2023/09/DCAT-Contact-Roles.pdf> or at the end of this guide.

COMPANY CONTACT CATEGORIES

Member Company Delegate
Membership Renewal Administrator(s)
Employee Roster Administrator(s)
IT/Email Administrator(s)
DCAT Week Administrators(s)
Accounts Payable
Marketing/Communications
Member Company Representative(s)

Use the following steps for each Company Contact category listed above. Depending on the Corporate Member Company's structure and size, the same individual may or may not be the contact for more than one category.

Step 1: Use the dropdown menu under “**I would like to**” Select the specific role and then click **[Update]**.

SECTION III: COMPANY CONTACTS

Please provide contact information for the company employee(s) responsible for the following areas related to DCAT membership and activities. In part 8 of this section, you are asked to add additional company contacts who would like to access DCAT benefits and activities.

To assign/unassign contacts to the responsibilities listed below, Use the dropdown menu to select the category, then click "Update." Select "I'm Finished" in the dropdown menu when all responsibilities are completed, then click the "Ready for Submission button."

* I would like to...

Assign Member Company Delegate

1. Member Company Delegate:
Per DCAT's organizational bylaws, "Each member company will designate an employee as its official Delegate who will represent the member company on all matters provided by law or by these bylaws."

This person is requested to be an executive leader engaged with the organization who can determine organizational membership, voting, legal or dissolution matters.

0 items		
Last Name	First Name	Email
No items to display.		

Update

Step 2: Use the dropdown menu under “**I would like to.....**” Select one of the following, and then click **[Next]**.

- Deactivate
- Create new

*I would like to...

Create New

Manage Member Company Delegate

0 Items

Last Name	First Name	Email
No Items to display.		

Previous Next

Step 3: Use the dropdown menu under ***Assign a new Company Contact** to a specific role to either:

- Add New Contact
- OR**
- Select the contact from the dropdown list that should be assigned to this role and click **[Next]**.
 - Verify the contact information on the screen is correct; if no edits are required, click **[Assign]**, or make any required edits and then click **[Assign]**.

DCAT Membership Application

▼ Edit Contact

*First Name
DCAT

*Last Name
Tester

*Business Title
Chief Financial Officer

*Email
dcattester@mailinator.com

Phone

Previous Assign Member Company Delegate

The **[Previous]** button will take you back one screen anytime it is selected.

▼ Create Contact

*First Name

*Last Name

*Business Title

*Email

Phone

Previous Create New Contact

To **Deactivate** a contact from a specific category, select **Deactivate** from the drop-down menu and click **[Next]**. *Deactivating a contact from a specific category assignment will **NOT** remove the contact from your account; it will simply “unassign” the individual from the category. The contact will still be listed under the Member Company Representative category.*

DCAT Membership Application

* I would like to...

Deactivate

Manage Membership Renewal Administrators

Showing 2 of 2 items

Last Name	First Name	Email
Tester	DCAT	dcattester@mailinator.com
White	Betty	bettytest@mailinator.com

Previous Next

Select the radio button next to the contact’s name and click **[Deactivate]**.

DCAT Membership Application

Membership Renewal Administrators

Showing 2 of 2 items - 1 item selected

Last Name	First Name	Email
<input type="radio"/> Tester	DCAT	dcattester@mailinator.com
<input checked="" type="radio"/> White	Betty	bettytest@mailinator.com

Back Deactivate Membership Renewal Administrator

Step 4: Repeat the above steps for each of the listed roles.

*NOTE: For the **Accounts Payable** and **Marketing/Communications** Contacts, you will be asked to provide additional information if an external company is used for either function.*

DCAT Membership Application

Internal Accounts Payable

External Accounts Payable

Invoice Submission Email

Previous Next

External Marketing Company?

* External Marketing Company Name

Previous Next

Step 5: After assigning contacts for each category and entering any additional company employees as Member Company Representatives, please click **[Update]**.

To **remove** a contact from your Registered Member Company (Member Company Representative category) permanently. Use the dropdown menu, select Assign Member Company Representatives, and click **[Update]**.

* I would like to...

Assign Member Company Representatives

8. Member Company Representatives

Employees from DCAT Member Companies that are engaged in bio/pharmaceutical development, manufacturing, and the related supply chain, as well as regulatory and quality professionals supporting manufacturing and other corporate-related support functions, such as licensing.

All employees of DCAT Member Companies will have access to DCAT Member Company benefits that include participation in DCAT Week; networking events; access to the DCAT Member Community via a Member Portal; and valuable education content at in-person programs, webinars, and other DCAT-produced content.

DCAT Member Company Representatives include C-suite, senior, and mid-level executives and other professionals involved in the following functions:

1. **Sourcing, procurement, and supply management** from bio/pharmaceutical companies, contract development and manufacturing organizations, contract manufacturing organizations (CDMOs/CMOs), and other suppliers.
2. **Sales, business development, and marketing** professionals from CDMOs/CMOs and other suppliers.
3. **Regulatory and quality control/quality assurance supporting manufacturing** from bio/pharmaceutical companies, CDMOs/CMOs, and other suppliers.
4. **Other industry support** to include Research and Development, Clinical Research organizations, Licensing, Merger and Acquisitions, Patent and Law, data services.

Identify or update the contacts who will participate in DCAT membership benefits.

Member Company Representatives		
Showing 4 of 4 items		
Last Name	First Name	Email
Technology	Information	it@mailinator.com
Tester	DCAT	dcattester@mailinator.com
Week	Carol	cweek@mailinator.com
White	Betty	bettytest@mailinator.com

Update

Select **Deactivate** from the drop-down menu and click **[Next]**.

* I would like to...

Deactivate

Manage Member Company Representatives

Showing 5 of 5 items

Last Name	First Name	Email
Contact	Test	✉ testing@mailinator.com
Hollywood	Carol	✉ cholly@mailinator.com
Kempton	Doris	✉ doris@mailinator.com
Scott	Michael	✉ michaelscott@mailinator.com
Youtuber	Famous	✉ famous@mailinator.com

Previous Next

Select the radio button next to the contact's name and click **[Remove Member Company Representative]**.

DCAT Membership Application

Member Company Representatives Roster

Showing 5 of 5 items

Last Name	First Name	Email
<input type="radio"/> Contact	Test	✉ testing@mailinator.com
<input type="radio"/> Hollywood	Carol	✉ cholly@mailinator.com
<input type="radio"/> Kempton	Doris	✉ doris@mailinator.com
<input type="radio"/> Scott	Michael	✉ michaelscott@mailinator.com
<input type="radio"/> Youtuber	Famous	✉ famous@mailinator.com

Step 6: Step 5 will return you to Section I. On the left-hand side of the screen in the **Application Submission Wizard** Box, please click **[Ready For Submission]**. This step will validate that all application requirements have been met.

Application Submission Wizard

Please hit the ready for submission button below when you have completed all 3 sections.

If a question has been missed or answered with invalid information, the Section and Question number will be **RED** in the **Application Submission Wizard** box.

Application Submission Wizard

In order to submit your application please review the following questions:

See Section I: Question #10 Company Description

See Section III. Review member company delegate role assignments

Anytime an update/change is made to Section I, you **must** click **[Save and Next to Section II]**.

After making the required updates/corrections, please click **[Review]**.

Step 7: Submit your application. When all requirements have been met, the blue button in the **Application Submission Wizard** Box will change and display **[Submit Application]**. To submit the application, click **[Submit Application]**.

Application Submission Wizard

You have fulfilled all requirements to submit your application.
Please proceed when you are ready.

[Submit Application](#)

Step 8: Provided all application requirements have been met. No changes were made to either the Corporate Member Company name or Number of Global Employees; you will then proceed to the Checkout page, where you will have the option to pay the Membership Renewal Dues with a credit card or email and download the invoice to be paid via electronic transfer or check. Click the **[Proceed to Checkout]**.

Congratulations! Your company's 2024 DCAT membership renewal application has been accepted. Membership dues must be paid no later than November 1, 2023, to avoid any interruption to membership benefits.

You may click here to access your renewal order.

[Proceed to Checkout](#)

1. Choose a Payment Method

Credit Card
 Email Invoice

* Card Holder Name

* Card Number * CVV

* Expiry
MM / YY

Would you like to save this payment method for future use?

Billing Address

[+ New Address](#)

Address is Required

[Process Payment](#)

Order Summary

Items (1):	\$6,600.00
Due at Checkout:	\$6,600.00

Shopping Cart

DCAT	Annual Corporate Membership	\$6,600.00
	Plan: DCAT Fiscal Year 2023	

Email dcatmembership@dcat.org if you have any questions.

Retrieving DCAT Membership Dues Invoice

To view the DCAT Membership Dues Invoice. Log into the DCAT Member Portal and select Company Invoices from the list on the left-hand side of the screen.

Company Invoices

DCAT Tester

My Info

Membership Dues Renewal

My Invoices

Saved Payment Methods

Company Invoices

Manage Company Information

Manage Company Contacts

Changing Companies? Notify DCAT

Company Invoices

Open Orders

Showing 1 of 1 item

Order #	Date	Balance Due	View Document	Pay Online
000013063	Sep 6, 2023	\$6,600.00	Click Here	Click Here

Completed Orders

0 Items

Order #	Date	Total	View Document
No items to display.			

You can view your invoice or Pay Online with a credit card by selecting [[Click Here](#)] in the appropriate column based on your requirements.

Acceptable Forms of Payment

Membership dues are due no later than November 1, 2023; payments received after November 10, 2023, may be subject to a 10% late fee; payments received after December 31, 2023, may be subject to a 25% reinstatement fee.

- **ACH/Wire:** PNC Bank
155 Marketplace Blvd
Hamilton Township, NJ 08691

Beneficiary: Drug, Chemical & Associated Technologies Association (DCAT)
1 Washington Blvd, Suite 6
Robbinsville, NJ 08691
Account #: 8115217142
Routing #: 031207607
SWIFT Code: PNCCUS33
REF: INVOICE NUMBER

The Member is responsible for all wire fees; DCAT must receive the full membership dues, and no fees may be deducted.

- **Check:** US Dollars drawn on a US Bank.

Payable to "DCAT"
1 Washington Blvd, Suite 6
Robbinsville, NJ 08691

Checks must be in US Dollars drawn from a US bank.

- **Credit Card:** Log into the DCAT Member portal and follow the procedure in the Retrieving DCAT Membership Dues Invoice on the previous page.

DCAT Member Company Categories

(As of Summer 2023,

	Pharmaceutical/Biopharmaceutical Companies
1	Innovator Drug Company <i>Companies (Large Pharma, Mid-Tier/Specialty Pharma, and Emerging Pharma Companies) whose primary business activity is to develop, commercialize, and/or market new drugs (human health and/or animal health)</i>
2	Generic-Drug and/or Biosimilar Company <i>Companies whose primary business activity is to develop, commercialize, and/or market generic drugs (human health and/or animal health drugs) and/or biosimilars.</i>
3	Over-the-Counter (OTC)/Consumer Healthcare Company <i>Companies whose primary business activity is to develop, commercialize, and/or market non-prescription (i.e., over-the-counter) drugs.</i>
	CDMOs/CMOs/Contract Service Providers
4	CDMO/CMO: Small-molecule APIs/GMP Intermediates & Custom Synthesis <i>Contract providers of development and manufacturing services for small-molecule (i.e., chemically synthesized) active pharmaceutical ingredients (APIs), advanced/GMP intermediates, and custom synthesis services.</i>
5	CDMOs/CMOs: Biologics <i>Contract providers of development and manufacturing services for biologics (e.g., recombinant proteins, monoclonal antibodies) and/or advanced therapies (e.g., cell & gene therapies).</i>
6	CDMOs/CMOs: Formulation Development/Drug Delivery/Drug-Product Manufacturing <i>Contract providers of formulation development, drug-delivery products & services, and/or drug-product manufacturing for solid dosage, semi-solid, liquid, parenteral, and specialty dosage forms (e.g., inhalation, transdermal, & other).</i>
7	Contract Packagers <i>Contract providers primary and/or secondary pharmaceutical packaging and labeling services.</i>
	Suppliers
8	Suppliers: Catalog APIs/Non-GMP Intermediates <i>Non-custom (i.e., off-the-shelf/catalog) active pharmaceutical ingredients (APIs) and/or non-GMP intermediates</i>
9	Suppliers: Research Chemicals, Catalog Chemicals, Buffers, Reagents, Catalysts & Solvents <i>Chemicals used in the production of drug substances or drug products for research, process development, clinical-scale & commercial manufacturing, and/or QC testing.</i>
10	Suppliers: Bioprocessing Aids (Upstream & Downstream) <i>Single-use components, media, filters/membranes, process chromatography (columns, resins) and other materials used in bioprocessing.</i>
11	Suppliers: Excipients <i>Non-inert ingredients used in drug-product formulations.</i>
12	Suppliers: Packaging Materials and Components <i>Materials used in primary and secondary pharmaceutical packaging. (e.g., container-closure systems, vials, stoppers, caps, crimps, bottles, syringes, cartridges, bags, blisters, labels, overwraps, cartons, shipper containers, labels)</i>
13	Distributor, Manufacturing Representative, Agent <i>Companies representing one or more suppliers/manufacturers of chemicals, fine chemicals, building blocks/intermediates, active pharmaceutical ingredients, or other products used in pharmaceutical/biopharmaceutical production.</i>
14	Support Technologies/Services Provider <i>Providers of niche or support technologies/services used in pharmaceutical/ biopharmaceutical development and manufacturing (e.g., analytical instrumentation, contract analytical testing, production equipment, particle-size engineering services, third-party logistics/supply-chain services, warehousing)</i>

	Suppliers (Continued)
15	Consultant <i>Providers of consulting services on a contract basis in one or more specialty areas related to pharmaceuticals/biopharmaceuticals in the following areas: regulatory, quality, manufacturing, technology transfer, and environmental.</i>
16	Industry Publications <i>Pharma industry-related magazines, journals, or other trade publications or periodicals.</i>

DCAT Company Contact Category Descriptions

- 1. Member Company Delegate:** *Identify ONE person to fulfill this role.*
Per DCAT's organizational bylaws, "Each member company will designate an employee as its official Delegate who will represent the member company on all matters provided by law or by these bylaws." This person is requested to be an executive leader engaged with the organization who can determine organizational membership, voting, legal or dissolution matters.
- 2. Membership Renewal Administrators** *Identify the contacts who will ensure the annual membership dues are renewed.*
- 3. Employee Roster Administrators** *Identify the contacts who will keep accurate records of your company's contacts.*
- 4. IT/Email Administrator** *Identify the contacts who will work with DCAT staff to resolve email deliverability issues.*
- 5. DCAT Week Administrators** *Identify the contacts who are most likely to work with DCAT staff for your company's participation in DCAT Week.*
- 6. Accounts Payable:** *Identify the contacts for the internal or external billing department. (I.e., annual dues, Dinner table, sponsorships, etc.)*
- 7. Marketing/Communications:** *Identify the person(s) responsible for public relations, marketing/communications initiatives, sponsorship etc.*
- 8. Member Company Representatives:** *Identify several contacts to be included in your company roster (no limit).*

Who should be included in your company roster of DCAT Member Company Representatives?

Employees engaged in bio/pharmaceutical development, manufacturing, and the related supply chain, as well as regulatory and quality professionals supporting manufacturing and other corporate-related support functions, such as licensing. These include C-suite, senior, and mid-level executives and other professionals involved in the following functions:

- 1. Sourcing, procurement, and supply management** from bio/pharmaceutical companies, contract development and manufacturing organizations, contract manufacturing organizations (CDMOs/CMOs), and other suppliers.
- 2. Sales, business development, and marketing** professionals from CDMOs/CMOs and other suppliers.
- 3. Regulatory and quality control/quality assurance supporting manufacturing** from bio/pharmaceutical companies, CDMOs/CMOs, and other suppliers.
- 4. Other industry support** to include Research and Development, Clinical Research organizations, Licensing, Merger and Acquisitions, Patent and Law, and data services.

NOTE: All employees of DCAT Member Companies will have access to DCAT Member Company benefits that include participation in DCAT Week, networking events, access to the DCAT Member Community via our Member Portal and Mobile App, as well as valuable education content at in-person programs, webinars, and other DCAT-produced content.